

TUITION AND FINANCIAL AID REVERSAL SCHEDULE

Masters

For students who withdraw from classes during the semester, tuition charges will be adjusted according to the following schedules—there is no refund of fees:

Reversal of Tuition Billed Schedule for the Core and all 15-Week Courses*

Prior to first class meeting	Full reversal of all tuition charges
Weeks 1 and 2 (prior to the A-3 class)	90% reversal / 10% charge
Weeks 3 and 4 (prior to the A-5 class)	75% reversal / 25% charge
Weeks 5 and 6 (prior to the B-2 class)	50% reversal / 50% charge
Weeks 7 and 8 (prior to the B-4 class)	25% reversal / 75% charge
Weeks 9+ (from the B-4 class to the end of the semester)	0% reversal / Full tuition charge

Reversal of Tuition Billed Schedule for all 6-Week Courses Including Summer*

Prior to first class meeting	Full reversal of all tuition charges
Week 1 (prior to the second class)	80% reversal / 20% charge
Week 2 (prior to the third class)	60% reversal / 40% charge
Week 3 (from the third class to the end of the term)	0% reversal / Full tuition charge

***NOTE:** Students are responsible for all tuition and fees up to the day the official change of status form was completed and signed by both the student and the NES retention officer, regardless of class non-attendance. Fees and book charges are not refundable. Scholarship awards will be reversed according to the same schedule as tuition reversal percentages above.

Return of Federal (Title IV) Financial Aid

If a student leaves school before the end of the semester, the return of federal financial aid will be based on the guidelines issued by the Federal Government in the 1998 reauthorization. Federal financial aid will be prorated on a per diem basis using calendar days, with exclusion of breaks of over 5 days. Once the 60% point of the semester is reached there is no return of federal financial aid. If no official withdrawal is made the Seminary will establish the last date of attendance.

Doctor of Ministry

Financial Aid Reversal Policy

The reversal of federal financial aid will be based on guidelines issued by the Federal Government in the 1998 reauthorization, and will be prorated on a per-diem basis using calendar days. No reversal will be issued once 60% of the D.Min. semester has been reached.

The reversal schedule is based on an 18-week D.Min. semester and begins when the semester begins not when the residency classes begin. If no official withdrawal is made the Seminary will establish the last date of attendance.

Students withdrawing from a residency semester prior to the first day of the semester will receive a full reversal. Thereafter, reversals will be based on the following schedule:

Prior to start of semester	Full Reversal of Tuition
Weeks 1 and 2	90% Reversal / 10% Charge
Weeks 3 and 4	75% Reversal / 25% Charge
Weeks 5 to residency	50% Reversal / 50% Charge
First day of campus residency	25% Reversal / 75% Charge
After first day of campus residency	No Reversal