

MASTERS | RECOMMENDATION FOR ADMISSION

To the Recommender

You have been asked to prepare a **Academic** **Character** **Ministry/Church** recommendation for

_____.
Applicant name

The information is confidential and will be used by the admissions committee to evaluate the applicant's admission to the program. Recommendations will be destroyed prior to the applicant's matriculation if he or she is admitted.

Step One: Written Letter

In a **separate document/email** please state how long and in what capacity you have known the applicant and describe their readiness to engage in graduate theological education. Your comments may provide the basis for your judgments made below and address such issues as: the applicant's personal and spiritual maturity, breadth of spiritual gifts, willingness to work hard and follow direction, willingness and quality of past service rendered, professionalism in maintaining confidences, and evidence that learning informs future thinking and action.

Step Two: Characteristics

In your best judgment, rate the applicant on the following characteristics.

Emotional stability as related to tasks of ministry	Superior	Very Good	Good	Below Average	Unable to Judge
Self-confidence and assertiveness	Superior	Very Good	Good	Below Average	Unable to Judge
Ability to accept constructive criticism	Superior	Very Good	Good	Below Average	Unable to Judge
Intellectual giftedness	Superior	Very Good	Good	Below Average	Unable to Judge
Oral communication skills	Superior	Very Good	Good	Below Average	Unable to Judge
Written communication skills	Superior	Very Good	Good	Below Average	Unable to Judge
Ability to foster positive, diverse relationships	Superior	Very Good	Good	Below Average	Unable to Judge
Personal character and integrity	Superior	Very Good	Good	Below Average	Unable to Judge
Potential for leadership	Superior	Very Good	Good	Below Average	Unable to Judge
Values and ethics consistent with a ministry role	Superior	Very Good	Good	Below Average	Unable to Judge
Potential to complete a seminary education	Superior	Very Good	Good	Below Average	Unable to Judge
Vocational call clarity and commitment	Superior	Very Good	Good	Below Average	Unable to Judge
Proficiency with computers/software/technology	Superior	Very Good	Good	Below Average	Unable to Judge

In considering the applicant's suitability for seminary and overall potential for ministry, you would:

Recommend enthusiastically Recommend confidently Recommend with reservation Not recommend

Recommender's name _____ Title _____

Organization _____ Phone Number _____

Address _____

City _____ State _____ Postal Code _____

Signature of recommender _____ Date _____

Step Three: Return Recommendation Form and Attached Letter/Email

Thank you for completing this recommendation. Your prompt reply is appreciated.

Return to: NESadmissions@roberts.edu | FAX 585.594.6801 | Northeastern Seminary 2265 Westside Drive, Rochester, NY 14624